### Academic Council Minutes

**December 4, 2018**

**3:00 PM**

**HAZY 361**

**Chair:** Michael Lacourse

**Present:** Luis Arevalo, Eli Bermudez, Sylvia Bradshaw, Andrea Brown, Debra Bryant, Pam Cantrell, Mo Eckroth, Cheri Crenshaw, Bruce Harris, Nancy Hauck, Ryan Hobbs, Jeff Jarvis, Michelle McDermott, Mike Olson, Shantelle Owens, Eric Pedersen, Kelly Peterson-Fairchild, JD Robertson, Brenda Sabey, Laura Snelson, Julie Stender, Samuel Tobler, Kyle Wells, Trish Wintch, Sheila Bastian

**Absent:** Emilie Namikawa, Erin Ortiz, Cajun Syrett,

<table>
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<tr>
<th>AGENDA ITEMS</th>
<th>MOTIONS</th>
<th>VOTE RESULTS</th>
<th>ACTION/DISCUSSION</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Academic Council Minutes</strong>  &lt;br&gt;(November 6, 2018)</td>
<td>M: Brenda Sabey  &lt;br&gt;S: Eli Bermudez</td>
<td>APPROVED</td>
<td>MOTION BY, BRENDA SABEY, SECONDED BY ELI BERMUDEZ, TO APPROVE THE MINUTES OF THE ACADEMIC COUNCIL MEETING HELD ON NOVEMBER 6, 2018, WITH THE FOLLOWING CHANGE:  &lt;br&gt;pg. 1 – Sylvia Bradshaw was present at the November 6, 2018 Academic Council meeting. Her name has been from the absent list to the present list.  &lt;br&gt;(Action: Approved)</td>
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| **Provost’s Updates** | | | Provost Lacourse reported on the following items:  <br>» On January 4, 2019 from 12:30 to 3:00 p.m. in the Eccles Mainstage Theater, mid-year reports and updates from all DSU Vice Presidents will take place. Lunch will be provided prior to the meeting. All faculty and staff are encouraged to attend. |
Provost Lacourse said the University is investigating the possibility of purchasing and implementing a software solution for student analytics and academic advisement. Based on the cost of the software a Request for Proposal (RFP) is required. An RFP Committee was established and will be meeting with the selected vendors on December 13, 2018 to listen to their presentations. Shortly after that, the committee will choose one of the vendors' software most suited to our institution. Provost Lacourse is hopeful that this new software will be up and running by next summer or early fall.

Michael reported to the Council that the Faculty Policy Committee is diligently working to finish up the faculty policies revisions. They will be meeting several times this semester in hope of completing this task.

Michael said that we are as an institution required by Regent Policy to have every student between 0-30 credits to complete a high impact practice. This is not an option, this is required. It is a requirement this year. We are not going to achieve it this year, but we have made significant strides with the First Year Experience courses/Trailblazer Connections. Business also has one. These are high impact courses. We will continue to look for other high impact solutions in order to be in compliance with Board of Regents Policy.
### UCC and GC Summary Overview

<table>
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<tr>
<th>Information Items</th>
<th>Action Items</th>
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<td>• None</td>
<td>• 2 new graduate faculty status approvals bringing total to 29 members.</td>
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</table>

**Program Action Proposals--Approved**

| None |

**Committee Work**

Most of our time was spent working in the two policy committees:
- Policy 7XX--Graduate Assistantships
- Policy 7XX--Master’s Degree Requirements

Target upload date by January 7

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### Overview of Graduate Council Meeting 11/12/18

**Information Items**

- None

**Action Items**

- 2 new graduate faculty status approvals bringing total to 29 members.

**Program Action Proposals--Approved**

- None

**Committee Work**

Most of our time was spent working in the two policy committees:
- Policy 7XX--Graduate Assistantships
- Policy 7XX--Master’s Degree Requirements

Target upload date by January 7

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### Overview of UCC Meeting 11/20/18

**Information Item**

- Next fee deadline for UCC is January. Catalog and course schedule deadline for Fall 2019 is February UCC Meeting.
- Update on Trailblazer Connections Course: GE committee has formed a sub-committee to evaluate data collected on the course and will revise course as needed.

**Program Action Proposals--Approved**

- Minor in Nonprofit Management
  - AC will look closer at finances/advising
- Certificate in Biotechnology
- Name Change for BA/BS Criminal Justice Emphasis from “Digital Forensics” to “Digital Defense and Security”
- Added electives to BA in Spanish and the Spanish Education emphasis

**Curriculum Changes**

- New course SOC 4860R: Sociology Practicum--CLOs approved
- New course MKTG 4500: Product Marketing--CLOs approved
- Discontinue PSY 4145: Cognitive Neuroscience of Attention
- Fees for CDES courses changed from “Program Fees” to “Computer Lab Access Fees” per policy.
- Various changes in courses, requirements, descriptions, etc.--some consent and some action. See minutes for full descriptions.

| University Curriculum Committee Minutes (Oct 23, 2018) | M: Michelle McDermott  
S: Cheri Crenshaw | ACCEPTED | MOTION BY MICHELLE MCDERMOTT, SECONDED BY CHERI CRENSHAW, TO ACCEPT THE OCTOBER 23, 2018 UCC MINUTES, AS REVIEWED. (Action: Approved) |
| Graduate Council Minutes (October 8, 2018) | M: Brenda Sabey  
S: Pam Cantrell | ACCEPTED | MOTION BY BRENDA SABEY, SECONDED BY PAM CANTRELL, TO ACCEPT THE OCTOBER 8, 2018 GRADUATE COUNCIL MINUTES, AS REVIEWED. (Action: Approved) |
| OLD BUSINESS (Action Items) | | | |
| Master of Marriage and Family Therapy - Appendix | M: Kyle Wells  
S: Cheri Crenshaw | APPROVED | MOTION BY KYLE WELLS, SECONDED BY CHERI CRENSHAW, TO APPROVE THE MASTER OF MARRIAGE AND FAMILY THERAPY-APPENDIX, AS PROPOSED. (Action: Approved) |
| Bachelor of Applied Science in Health Sciences | M: Brenda Sabey  
S: Trish Wintch | APPROVED | MOTION BY BRENDA SABEY, DULY SECONDED BY TRISH WINTCH, TO APPROVE THE BACHELOR OF APPLIED SCIENCE IN HEALTH SCIENCES, AS PRESENTED. (Action: Approved) |
| 2020-2021 Summer, Fall, Spring Academic Calendars | M: Eric Pedersen  
S: Eli Bermudez | APPROVED | MOTION BY ERIC PEDERSEN, SECONDED BY ELI BERMUDEZ, TO APPROVE THE 2020-2021 SUMMER, FALL, AND SPRING ACADEMIC CALENDARS. (Action: Approved) |
| Consent Items | | | |
| Certificate in Biotechnology | M: Nancy Hauck  
S: Sylvia Bradshaw | APPROVED | MOTION BY NANCY HAUCK, SECONDED BY SYLVIA BRADSHAW, TO APPROVE THE CERTIFICATE IN BIOTECHNOLOGY. (Action: Approved) |
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<thead>
<tr>
<th>Topic</th>
<th>M:</th>
<th>S:</th>
<th>Status</th>
<th>Action: Approved</th>
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<tbody>
<tr>
<td>DSU New Minor in Nonprofit Management</td>
<td>Brenda Sabey</td>
<td>Cheri Crenshaw</td>
<td>APPROVED</td>
<td>MOTION BY BRENDA SABEY, SECONDED BY CHERI CRENSHAW, TO APPROVE THE DSU NEW MINOR IN NONPROFIT MANAGEMENT.</td>
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<td>Name Change Emphasis in Digital Forensics for BA/BS in Criminal Justice</td>
<td>Eric Pedersen</td>
<td>Brenda Sabey</td>
<td>APPROVED</td>
<td>MOTION BY ERIC PEDERSEN, SECONDED BY BRENDA SABEY TO APPROVE THE NAME CHANGE EMPHASIS IN DIGITAL FORENSICS FOR BA/BS IN CRIMINAL JUSTICE.</td>
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<td>PLO’s for Health Sciences and General Education</td>
<td>Jeff Jarvis</td>
<td>Eli Bermudez</td>
<td>APPROVED</td>
<td>MOTION BY JEFF JARVIS, SECONDED BY ELI BERMUDEZ, TO APPROVE THE PLO’S FOR HEALTH SCIENCES AND GENERAL EDUCATION.</td>
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<td>Policy 614 – Program Fee Final Version with Mark-up</td>
<td>Eli Bermudez</td>
<td>Laura Snelson</td>
<td>APPROVED</td>
<td>MOTION BY ELI BERMUDEZ, SECONDED BY LAURA SNELSON, TO APPROVE POLICY 614-PROGRAM FEE FINAL VERSION WITH MARK-UP</td>
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Adjourned: 5:15 PM