Chair: Michael Lacourse  
Present: Luis Arevalo, Eli Bermudez, Sylvia Bradshaw, Pam Cantrell, Mo Eckroth, Richard Featherstone, Jim Haendiges, Bruce Harris, Nancy Hauck, Ryan Hobbs, Jeff Jarvis, Michelle McDermott, Mike Olson, Kelly Peterson-Fairchild, JD Robertson, Brenda Sabey, Julie Stender, Kyle Wells, Trish Wintch, Sheila Bastian  
Absent: Andrea Brown, Debra Bryant, Ezra Hainsworth, Eric Pedersen, Travis Rosenberg, Laura Snelson  
Visitors: Rico DelSesto, Weston Zimmerman, Vinodh Chellamuthu, Travis Ficklin, Cheri Crenshaw, Kevin Simmons, Clint Buhler, Susan Hart, Drew Wilcox, McKay Sullivan, Russ Ross

<table>
<thead>
<tr>
<th>AGENDA ITEMS</th>
<th>MOTIONS</th>
<th>VOTE RESULTS</th>
<th>ACTION/DISCUSSION</th>
</tr>
</thead>
</table>
| Academic Council Minutes (February 6, 2018) | M: Nancy Hauck  
S: Eli Bermudez | APPROVED | MOTION BY NANCY HAUCK, SECONDED BY ELI BERMUDEZ, TO APPROVE THE MINUTES OF THE ACADEMIC COUNCIL MEETING HELD ON FEBRUARY 6, 2018, AS WRITTEN.  
(Action: Approved) |
| University Curriculum Committee Minutes (February 27, 2018) | | | The Academic Council could not accept the February 27, 2018, UCC minutes contingent upon the UCC receiving a majority vote approving these minutes.  
Trish Wintch was selected to represent the UCC at our Academic Council meeting today. Trish presented the following concerns the UCC expressed:  
1. UCC wants to have the minutes sent back to them for more discussion and approval/denial. |
2. Health Science fees were approved for accreditation and the UCC wants to appeal this vote and have this item sent back to UCC for further discussion.
3. UCC wants more time and more discussion before making a final decision.

Michael said the Council could move forward and approve each item separately with the condition that the minutes of the UCC be approved. Academic Council’s approval will be contingent on the UCC approving their minutes.

Trailblazer Connection was discussed at great lengths by the Council after which the following motion was made:

**MOTION BY BRENDA SABEY, SECONDED BY KELLY PETERSON-FAIRCHILD TO APPROVE THE TRAILBLAZER CONNECTIONS LEARNING OUTCOMES AND COURSE DESCRIPTIONS.**

(Action: Approved – 1 Opposed – 1 Abstained)

**MOTION BY BRENDA SABEY, SECONDED BY PAM CANTRELL, TO MAKE THE TRAILBLAZER CONNECTION COURSES AS FOLLOWS:**

- Not Mandatory
- Re-evaluate courses after a period of 3 years
- At first, build 32 sections minimum or 50% of the incoming freshman per year.
- GE Committee oversees the Trailblazer Connection courses.

(Action: 15 Approved – 1 Opposed – 2 Abstained)

<table>
<thead>
<tr>
<th>OLD BUSINESS (Action Items)</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Topic</td>
<td>Motion M:</td>
<td>Motion S:</td>
</tr>
<tr>
<td>-------</td>
<td>-----------</td>
<td>-----------</td>
</tr>
<tr>
<td>Changes to the Online Tuition/Fees Proposal</td>
<td>Eli Bermudez</td>
<td>Michelle McDermott</td>
</tr>
<tr>
<td>NEW BUSINESS (Information Items)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AP and CLEP Grids</td>
<td>Nancy Hauck</td>
<td>Trish Wintch</td>
</tr>
<tr>
<td></td>
<td>Ryan Hobbs</td>
<td>Eli Bermudez</td>
</tr>
<tr>
<td>Moving Registration for Fall 2019 to April 1st</td>
<td>Julie Stender</td>
<td></td>
</tr>
<tr>
<td>Bachelor of Science in Applied and Computational Mathematics</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CONSENT ITEMS
| White Paper – Master of Science in Athletic Training (MATr) | M: Brenda Sabey  
S: Eli Bermudez | APPROVED | MOTION BY BRENDA SABEY, SECONDED BY ELI BERMUDEZ, TO APPROVE THE MASTER OF SCIENCE IN ATHLETIC TRAINING WHITE PAPER CONTINGENT ON THE APPROVAL OF THE FEBRUARY 6, 2018 UCC MINUTES.  
(Action: Approved)  
- On Wednesday, March 7, 2018, the UCC minutes received a majority vote of approval. |
| --- | --- | --- | --- |
| Maker Certificate | M: Nancy Hauck  
S: Eli Bermudez | APPROVED | MOTION BY NANCY HAUCK, SECONDED BY ELI BERMUDEZ, TO APPROVE THE CERTIFICATE OF PROFICIENCY: MAKER CERTIFICATE EFFECTIVE FALL 2018, CONTINGENT ON THE APPROVAL OF THE FEBRUARY 27, 2018 UCC MINUTES.  
(Action: Approved)  
- On Wednesday, March 7, 2018, the UCC minutes received a majority vote of approval. |
| Certificate in Professional Writing | M: Jim Haendiges  
S: Nancy Hauck | APPROVED |
|------------------------------------|------------------------|
| The Certificate in Professional Writing (CPW) is stacked with the BA/BS in English. This certificate certifies individuals to be proficient writers, with the abilities and skills necessary to compete as technical and business writers in the current workplace. Dixie State University is actively interested in the creation of certificates of proficiency in many areas. The CPW focuses on professional, technical, business, and scientific writing and prepares them for professional careers as writers, editors, and researchers in a variety of fields, such as business, government, and non-profits. | MOTION BY JIM HAENDIGES, SECONDED BY NANCY HAUCK, TO APPROVE THE CERTIFICATE IN PROFESSIONAL WRITING CONTINGENT ON THE APPROVAL OF THE FEBRUARY 27, 2018 UCC MINUTES, (Action: Approved)  
- On Wednesday, March 7, 2018, the UCC minutes received a majority vote of approval. |

| Certificate of General Education | M: Kyle Wells  
S: Brenda Sabey | APPROVED 1 Opposed |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Currently, students transferring from Dixie State University receive, only upon request, a &quot;Letter of Completion&quot;. Kevin Simmons said very few of these letters of completion are ever requested by students. While recognized and accepted within USHE, it is not a formal academic award, nor does it become a part of the student's permanent academic record, nor is it recorded on their transcript. Therefore, Dixie State University is requesting to formalize the completion of its General Education requirements by approving a &quot;Certificate of General Education.&quot; This would benefit the student and university in so many ways.</td>
<td>MOTION BY KYLE WELLS, SECONDED BY BRENDA SABEY, TO APPROVE THE REQUEST TO OFFER THE</td>
</tr>
</tbody>
</table>
| Certificate of Completion: Certificate of General Education, Effective Fall 2018, Contingent on the Approval of the February 27, 2018 UCC Minutes.  
(Action: Approved – 1 Opposed)  
- On Wednesday, March 7, 2018, the UCC minutes received a majority vote of approval. |
| Global Studies Minor  
Global Studies Emphasis for BA/BS in Integrated Studies |
| M: Nancy Hauck  
S: Luis Arevalo |
| APPROVED |
| The Global Studies Minor will help students develop the ability to work with people from other cultures, learn and develop intercultural communication skills, learn foreign languages and apply academic credit for study abroad toward a degree. The proposed Global Studies minor will be the first program of its kind at Dixie State University.  
The Global Studies Emphasis will provide multidimensional interdisciplinary education in the principal issues confronting today’s globalized world, in order to prepare Dixie State University students to become global leaders in business, education, government, and the non-profit sector.  
MOTION BY NANCY HAUCK, SECONDED BY LUIS AREVALO, TO APPROVE THE GLOBAL STUDIES MINOR AND THE GLOBAL STUDIES EMPHASIS FOR BA/BS IN INTEGRATED STUDIES CONTINGENT ON THE APPROVAL OF THE FEBRUARY 27, 2018 UCC MINUTES.  
(Action: Approved)  
- On Wednesday, March 7, 2018, the UCC minutes received a majority vote of approval.  
Nancy Hauck said that Mojo University, who DSU has a partnership with, is interested in having these types of programs where their students can come to our campus and participate in these types of programs. |
| BS in Exercise Science Emphasis in Pre-Physical Therapy and Emphasis in Pre-Occupational Therapy | M: Eli Bermudez  
S: Ryan Hobbs | APPROVED | The requirements for DPT entry is extensive, the OT program also has specific requirements. We want to provide a specific track to get students through in the least amount of time.  
**MOTION BY ELI BERMUDEZ, SECONDED BY RYAN HOBBS, TO APPROVE THE BS IN EXERCISE SCIENCE EMPHASIS IN PRE-PHYSICAL THERAPY AND THE EMPHASIS IN PRE-OCCUPATIONAL THERAPY CONTINGENT ON THE APPROVAL OF THE FEBRUARY 27, 2018 UCC MINUTES.**  
*(Action: Approved)*  
- On Wednesday, March 7, 2018, the UCC minutes received a majority vote of approval. |
| Minor in Dance | M: Jeff Jarvis  
S: Eli Bermudez | APPROVED | Dixie State University is requesting approval to offer a Minor in Dance, effective Fall 2018 or the first full semester after approval. The proposed program includes 18 credits, and a minimum of 2 credits must be upper-division courses.  
**MOTION BY JEFF JARVIS, SECONDED BY ELI BERMUDEZ, TO APPROVE THE MINOR IN DANCE REQUEST CONTINGENT ON THE APPROVAL OF THE FEBRUARY 27, 2018 UCC MINUTES.**  
*(Action: Approved)*  
- On Wednesday, March 7, 2018, the UCC minutes received a majority vote of approval. |
| Program Discontinuations  
- Emphasis Digital Design  
- BA Integrated Studies – Military Science Emphasis | | | The Computer & Information Technology department is proposing a new BA/BS in Design, which upon approval will negate the need for the BA/BS in Computer & Information Technology Emphasis in Digital Design Program. Only discontinuing the Emphasis in Digital Design.  
The military science program and classes were associated with the ROTC program at DSU. The ROTC |
<table>
<thead>
<tr>
<th>Motion</th>
<th>Approver</th>
<th>Action</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>APPROVED program was discontinued in the spring of 2017. All majors have been cleared and the courses are no longer taught at DSU.</td>
<td>M: Brenda Sabey S: Kyle Wells</td>
<td>Approved</td>
<td>MOTION BY BRENDA SABEY, SECONDED BY KYLE WELLS TO APPROVE THE DISCONTINUANCE OF THE EMPHASIS IN DIGITAL DESIGN AND THE BA IN INTEGRATED STUDIES – MILITARY SCIENCE EMPHASIS CONTINGENT ON THE APPROVAL OF THE FEBRUARY 27, 2018 UCC MINUTES. (Action: Approved) On Wednesday, March 7, 2018, the UCC minutes received a majority vote of approval.</td>
</tr>
<tr>
<td>APPROVED Name Change of Existing Unit to College of Science, Engineering, and Technology</td>
<td>M: Nancy Hauck S: Kyle Wells</td>
<td>Approved</td>
<td>The College of Science &amp; Technology would like to change the name to College of Science, Engineering, and Technology. On January 26, 2018, the Dixie State University Board of Trustees approved a Bachelor’s of Science in Mechanical Engineering. With this new degree, we would like to include engineering in the College name.</td>
</tr>
<tr>
<td>APPROVED New Program Proposal Information Packet</td>
<td></td>
<td></td>
<td>The purpose of this packet is to offer help and support to you as you go through the process of developing a new program proposal. Deans, Department Chairs, and faculty will take the lead on their project and the Curriculum Office will help as needed. Pam said this packet contains information and resources Colleges will need in order to prepare a proposal so it will meet the requirements for DSU, USHE, and NWCCU, our</td>
</tr>
</tbody>
</table>

March 6, 2018 Academic Council Meeting  Page 8
accrediting agency. The following three files were provided to the Council and will ultimately be submitted to the Curriculum Director:
1. Program proposal on the official USHE PDF form
2. PDF Attachment file with letters of support or other documentation if needed
3. Overview Curriculum Map

| Meeting adjourned: 6:15 p.m. |  |  |