Academic Council Minutes
January 9, 2018
3:00 PM
HAZY 361

Chair: Michael Lacourse

Present: Andrea Brown, Debra Bryant, Pam Cantrell, Jim Haendiges, Ezra Hainsworth, Bruce Harris, Nancy Hauck, Ryan Hobbs, Jeff Jarvis, Michelle McDermott, Mike Olson, Kelly Peterson-Fairchild, JD Robertson, Brenda Sabey, Julie Stender, Trish Wintch, Sheila Bastian

Absent: Luis Arevalo, Eli Bermudez, Sylvia Bradshaw, Mo Eckroth, Richard Featherstone, Eric Pedersen, Travis Rosenberg, Laura Snelson

Visitors: Ami Comeford

AGENDA ITEMS | MOTIONS | VOTE RESULTS | ACTION/DISCUSSION
---|---|---|---
Provost’s Updates | | | Provost Lacourse told the Council that a lot is going to happen in the next three or four months. There is so much that has been building throughout the course of a year that will come to fruition in the next three or four months. For example, the Board of Trustees will be meeting on January 26th and will have the opportunity to approve or not approve our first graduate program in Accounting.

**Course Fees:**
President Williams and Michael met with Board of Trustee Chair, David Clark, and the Trustees to discuss DSU’s course fees and the role the Board of Trustees will have in approving these fees. The Board of Trustees is not required by policy to be involved in the approval of course based fees. As of now, the Board wants to be involved and will take on a role in the approval process. New policy development is in place defining everyone’s role in the process. Michael said we are moving...
forward with the implementation of a new process for course fee approval.

**Developing a New College**

Michael said we are going to begin developing a new college. This new college will focus on Associate Degree Programs and DSU’s Community College Mission. It will not be a college that will manage independent degrees programs like our current colleges do. It will be more of an Administrative Unit. We continue to have and will continue to have a Community College Mission, a dual mission. Most of the degrees we offer are associate degrees. We have not really promoted our associate degrees or done anything institutionally to collectively promote and manage the associate degrees we offer. In the future, we want to elevate and promote our associate degree programs.

**Facility Scheduling**

As a requirement at the state level, there has been significant work done statewide and here on our campus to collect information showing our scheduling patterns and the usage of our facilities. President Williams has asked Michael and Paul Morris to pull together information showing the usage of our facilities. Underutilizing our facilities is a problem and will not help us when asking for funding for new buildings. Michael said we can no longer schedule smaller classes in larger rooms. Our faculty may have to walk to another building that will accommodate smaller or larger classes. It is imperative that we look at our scheduling patterns and fully utilize the space that we have.

| Academic Council Minutes (December 5, 2017) | M: Brenda Sabey S: Nancy Hauck | APPROVED | MOTION BY BREnda SAbEy, SECOndED BY NANCy Hauck, TO APPROVE THE MINUTES OF THE ACADEMIC COUNCil MEETING HELD ON DECEMBER 5, 2017, AS WRITTEN. (Action: Approved) |
### University Curriculum Committee Minutes (December 19, 2017)

**M:** Nancy Hauck  
**S:** Trish Wintch  
**APPROVED**  
**MOTION** **BY** **NANCY HAUCK, SECONDED BY TRISH WINTCH, TO ACCEPT THE DECEMBER 19, 2017 UCC MINUTES, AS WRITTEN. (Action: Approved)

### OLD BUSINESS (ACTION ITEMS)

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Andrea Brown indicated the CIP code might need to be changed. Andrea said the CIP is determined from the main program and we need to make sure the title is correct. If it is Allied Health, the title needs to reflect that. |
| Honors Program Revision (White Paper)                                       |              |              | TABLED     | TABLED UNTIL UCC HAS HAD THE OPPORTUNITY TO APPROVE THE HONORS PROGRAM REVISION (WHITE PAPER). UCC WILL APPROVE THIS ITEM AS A PROGRAM CHANGE. |

### NEW BUSINESS (Information Items)

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| Retail Management Certificate    | M: Pam Cantrell | S: Brenda Sabey | APPROVED   | MOTION BY PAM CANTRELL, SECONDED BY BRENDA SABEY TO SUSPEND THE RULE AND MOVE THIS ITEM TO AN ACTION ITEM. (Action: Approved)  
M: Nancy Hauck  
S: Kelly Peterson-Fairchild  
APPROVED  
MOTION BY NANCY HAUCK, SECONDED BY KELLY PETERSON-FAIRCHILD, TO APPROVE THE RETAIL MANAGEMENT CERTIFICATE, AS WRITTEN. (Action: Approved) |
| Adjourned: 4:45 p.m.             | M: Brenda Sabey | S: Eli Bermudez | APPROVED   | MOTION BY BRENDA SABEY, SECONDED BY ELI BERMUDEZ TO ADJOURN. (Action: Approved) |