Dixie Academic Program Review
External Reviewer Report Guidelines

[Insert Department Name]

[Insert External Evaluator name affiliation]

[Date Submitted]
Instructions

This external reviewer report should respond to the questions in a succinct way, so as to create a reflective report that no more than ten pages long. A Review Guide has been provided to serve as the basis of the external review.

The following format is recommended for External Program Review Report (EPRR)

A. Overview of the Program
   a. Describe the program
   b. Evaluate the need and demand for the program

B. Mission and Goals
   a. Are the program’s mission and goals consistent with the college and institutional strategic goals? How have the program’s mission and goals contributed to the college and institutional strategic goals?
   b. In the past 3-5 years, how has the program met its stated goals and objectives?
   c. From a disciplinary perspective, are the program’s mission and goals reasonable and reflective of current expectations and trends?

C. Quality of the Curriculum and Student Learning Assessment
   a. Within the larger discipline, evaluate the quality of the current curriculum.
   b. Are program learning outcomes and assessment of these outcomes appropriate to the program?
   c. How have student learning outcome assessments been used to modify the curriculum?
   d. Evaluate the program’s commitment to assessment of student learning and whether learning is reinforced throughout the curriculum.

D. Student Enrollment/Success
   a. Within the context of the discipline, evaluate the quality of both incoming and graduated students of the program.
   b. Are the program’s standards of quality appropriate?

F. Faculty
   a. Evaluate the quality of the program’s faculty. This evaluation should consider faculty qualifications/experience, professional activities and teaching effectiveness (e.g., methods of instruction, delivery, assessment, and course materials) within the context of comparable programs in the discipline.

G. Resources
   a. Consider the adequacy of resources within the context of each of the above-listed areas. Include an evaluation of library resources within this section.

H. Program Strengths and Challenges
   a. Within the context of the designated self-study areas (e.g., Curriculum, Student Enrollment and Success etc.) evaluate the overall strengths and challenges of this program.
Deadlines

The self-study report is due from the department to the external reviewers two weeks before the visit.
The external reviewer report is due from the external reviewer to the department two weeks after the site Visit.

Questions:
Any questions about the process can be directed to Dr. Laura Snelson at laura.snelson@dixie.edu or 4355627542 or Lucia Taylor lucia.taylor@dixie.edu