**Academic Council Minutes**

**September 3, 2013**
**3:00 p.m.**
**South Administration Conference Room**

**Chair:** Bill Christensen

**Present:** Andrea Brown, Debra Bryant, Robert Carlson, Mo Eckroth, Carole Grady, Brent Hanson, Don Hinton, Philip Lee, Dana Kelvington, Frank Lojko, Mike Olsen, Eric Pedersen, JD Robertson, Brenda Sabey, Daphne Selbert, Becky Smith, Nate Staheli, Julie Stender, Greg Layton, Secretary - Sheila Bastian

**Absent:** Assunta Hardy, Carlene Holm, Pam Montrallo, David Roos

**Visitor:** Florence Bacabac, Blake Nemelka – Attending for David Roos

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<th>AGENDA ITEMS</th>
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| **Academic Council Minutes** (June 11, 2013) | M: Carole Grady  
S: Becky Smith | APPROVED   | MOTION BY CAROLE GRADY, SECONDED BY BECKY SMITH TO APPROVE THE MINUTES OF THE ACADEMIC COUNCIL MEETING HELD ON JUNE 11, 2013, AS PRESENTED.  
(Action Approved) |
| **Board of Regent Policy – R315 Update** |                          |              | Bill reviewed with the Council changes to the Board of Regents Policy – R315.  
Bill said the Board of Regents has grouped DSU with Snow College and he doesn’t understand why we are grouped with other community colleges in the state. Bill told the Council that he is scheduled to meet with Liz Hitch on September 12, 2013 and will hopefully get answers to his questions. Bill also told the Council that it will be at least two to three years before we will be able to offer masters degrees. |

**OLD BUSINESS (Action Items)**

| **Women’s Resource Center Program** | M: Carole Grady  
S: Don Hinton | APPROVED   | MOTION BY CAROLE GRADY, SECONDED BY DON HINTON, TO APPROVE THE WOMEN’S RESOURCE CENTER REQUEST EFFECTIVE JANUARY 1, 2014, OR THE FIRST FULL SEMESTER AFTER APPROVAL.  
(Acton: Approved) |
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<td>The Women’s Resource Center will provide DSU’s female student with the resources they need in order to help them achieve their academic and professional goals.</td>
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<td><strong>Late Grade Change</strong></td>
<td>Don reminded the Council that faculty is not to change grades after the semester has ended and grades are already posted, unless there are special circumstances.</td>
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| **Work Load Recommendations** | **M: Don Hinton**  
**S: Eric Pedersen**  
**APPROVED**  
**MOTION BY DON HINTON, SECONDED BY ERIC PEDERSEN, TO TABLE THE FOLLOWING WORKLOAD REQUESTS AND DEFER THEM TO THE DEAN’S ADVISORY COUNCIL FOR DISCUSSION.**  
**(Action: Approved)**  
- Accounting Coordinator Positions  
- Communications Coordinator Positions  
- Dance Director – Workload or Stipend  
- Honors Director Reassigned Time  
- Institute for Business Integrity  
- Faculty Lab Supervisors  
- Workload Release Time for Special Projects and Temporary Assignments |
| **Policies** | **M: Robert Carlson**  
**S: Don Hinton**  
**APPROVED**  
**MOTION BY ROBERT CARLSON, SECONDED BY DON HINTON, TO WAIT UNTIL THE COMMENTS DEADLINE FOR REVIEWING THE NEW OR RECENT UPDATES TO POLICIES AND PROCEDURES IS OVER ON SEPTEMBER 30, 2013. THEN BRING THE REVIEWED POLICIES FORWARD AS INFORMATIONAL ITEMS TO ACADEMIC COUNCIL ON OCTOBER 1, 2013 AND ACTION ITEMS TO THE FOLLOWING MEETING SCHEDULED ON NOVEMBER 5, 2013.** |
| **Name Change Proposal:** | Brent Hanson proposed the following name change:  
**From:** The School of Fine Arts  
**To:** The School of Visual and Performing Arts |
| **Note from Andrew Skaggs – Career Center** | The Career Center asked Council members to remind their departments that instead of cancelling class call the Career Center. They would love to present to their classes. Please take advantage of this and give the Career Center a call at 652-7737 or 652-7669 and they will be happy to help you! |
| **Adjourned: 4:25 pm** | **M: Don Hinton**  
**S: Becky Smith**  
**APPROVED**  
**MOVED TO ADJOURN.** |