### Academic Council Minutes

**February 7, 2012**  
**2:00 p.m.**  
**South Administration Conference Room**

**Chair:** Don Hinton  
**Present:** Paul Abegg, Kathy Bailey, Mo Eckroth, Addison Everett, Carole Grady, Assunta Hardy, Victor Hasfurther, Carlene Holm, Pam Montrallo, Rick Palmer, David Roos, Brenda Sabey, Daphne Selbert, Becky Smith, Julie Stender, JD Robertson, Chaz Whitbeck, Sheila Bastian  
**Excused:** Donna Dillingham-Evans, Brent Hanson,  
**Absent:** Del Beatty, Steve Brinthurst, Bill Christensen, AmiJo Comeford, Louise Excell, Frank Lojko,

<table>
<thead>
<tr>
<th>AGENDA ITEMS</th>
<th>MOTIONS</th>
<th>VOTE RESULTS</th>
<th>ACTION/DISCUSSION</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Introduction of Assunta Hardy, Academic Support and Assessment Specialist</strong></td>
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<td>Don Hinton introduced and welcomed Assunta Hardy to the Council. Assunta is our new Academic Support and Assessment Specialist. Don asked Assunta to tell the Council a little bit about herself. Assunta started her career in the business sector. She operated her own small business in the hospitality/restaurant industry for 13 years and she worked as a financial advisor for 3 years before she decided to attend graduate school. While in graduate school, Assunta completed a Master’s in Business Administration, a Master’s in Education, and just recently obtained a Ph.D. in Instructional Psychology and Technology with a specialization in Measurement and Evaluation.</td>
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| **Academic Council Minutes**  
(December 6, 2011) | **M:** Carole Grady  
**S:** Becky Smith | **APPROVED** | **MOTION BY CAROLE GRADY, SECONDED BY BECKY SMITH, TO APPROVE THE MINUTES OF THE ACADEMIC COUNCIL MEETING HELD ON DECEMBER 6, 2011, AS PRESENTED.**  
(Actions Approved) |
| **Curriculum Committee Minutes**  
(January 17, 2012) | **M:** Daphne Selbert  
**S:** Becky Smith | **APPROVED** | **MOTION BY DAPHNE SELBERT, SECONDED BY BECKY SMITH, TO APPROVE THE ACTIONS OF THE CURRICULUM COMMITTEE AT THEIR JANUARY 17, 2012 MEETING.**  
(Actions taken below)  
Daphne made a motion to accept the actions of the Curriculum Committee during their meeting of January 17th as documented by the draft minutes presented. These actions included addition of four courses and modification of ten courses. The Committee also voted to extend the deadline for submission of General Education Courses previously given temporary GE status and recommended for permanent GE status to 24 January, in order to have consideration given at the February 21st meeting. We ended the meeting with a discussion of a proposal by Curtis Larsen that students completing CS 1400 and CS 1410 with better than a C- grade fulfill the Computer Literacy Requirement. This was a discussion item only. |
### OLD BUSINESS (Action Items)

| Ratification of Email Vote: | APPROVED | At our last Academic Council Meeting held on December 6, 2011, the Bachelor of Arts (BA) and Bachelor of Science (BS) Degrees in Art, including the BS in Art with an Emphasis in Art Education degree proposal was on the agenda as an information item. The program was reviewed by the Council, and would have been on the January agenda as an action item. We would like to have this degree proposal on the March Board of Regents agenda, but since we did not have the January meeting we would like to take an email vote. It will also need to be approved by the College Council and the Board of Trustees before it can move forward to the Board of Regents. |

| Workload Recommendations  
• ESOL Program Director | M: Becky Smith  
S: Addison Everett | APPROVED | Recommendation: The ESOL Program Director’s position should have a workload reassignment of 5 hours per year (3 Fall, 2 Spring semester).  

Justification: Students need to be individually tested in speaking and writing, and then placed in classes based on those scores combined with COMPASS test results. Support of both students and adjuncts, and coordination with the International Student Services, are on-going duties. Each semester brings curricular decisions, student data tracking tasks, scheduling concerns, adjunct adjustments and observations and write-ups, all of which take many hours, not only at the beginning of the term, but throughout the semester. |

### NEW BUSINESS (Information Items)

| Fall Break – (David Roos) | Move from Oct 11-12 to Oct 18-19, 2012 | David noticed that our fall break is taking place, the 11th and 12th of October, in comparison with Washington County School District that has theirs scheduled on the 18th and 19th of October. Donna asked the Council to take this issue to their departments for discussion and to see what impact changing the date will have in their areas. Come prepared to take action on this item at the March Academic Council meeting. |

| Academic Calendars 2013-2015 | Donna asked the Council to look at the proposed calendars and contact David Roos if you see something that needs to be changed or added. David said that he would add the summer school schedule to the web page, along with the 2013, 2014, and 2015 academic calendars that will come forward as an action item at our next meeting. |

| Policies | Faculty Termination; Faculty Emeritus; Adjunct & Clinical Faculty, and Textbooks.  
Pam said the link for these policies is: http://www.dixie.edu/humanres/polrevmain.html  
Pam asked the Council members to review the above policies and come prepared to take action at our next Academic Council meeting in March. |

| Adjourned: 2:35 pm | M: Victor Hasfurther  
S: Paul Abegg | APPROVED | MOTION TO ADJOURN |