

Academic Council Minutes

March 5, 2015

3:00 P.M.

South Administration Conference Room

Chair: Bill Christensen

Present: Will Craver, Mo Eckroth, Addison Everett, Erin O'Brien, Mike Olsen, Rich Paustenbaugh, JD Robertson, Brenda Sabey, Becky Smith, Julie Stender, David Wade, Kyle Wells, Sheila Bastian, Secretary

Absent: Andrea Brown, Debra Bryant, Carole Grady, Assunta Hardy, Carlene Holm, Jeff Jarvis, Dana Kelvington, Frank Lojko, Eric Pedersen, David Roos, Nate Staheli

AGENDA ITEMS	MOTIONS	VOTE RESULTS	ACTION/DISCUSSION
Academic Council Minutes (February 5, 2015)	M: Brenda Sabey S: Becky Smith	APPROVED	MOTION BY BRENDA SABEY, SECONDED BY BECKY SMITH, TO APPROVE THE MINUTES OF THE ACADEMIC COUNCIL MEETING HELD ON FEBRUARY 5, 2015, AS WRITTEN. (Action: Approved)
University Curriculum Committee Minutes (March 3, 2015)	M: David Wade S: Brenda Sabey	APPROVED	Because of a time limitation to get everything into the new catalog the following motion was made: MOTION BY DAVID WADE, SECONDED BY BRENDA SABEY, TO APPROVE THE MINUTES OF THE UNIVERSITY CURRICULUM COMMITTEE MEETING, HELD ON MARCH 3, 2015, WITH THE STIPULATION THE ACADEMIC COUNCIL VOTE IS ONLY VALED IF THE UNIVERSITY CURRICULUM COMMITTEE EMAIL VOTE IS APPROVED. (Action: Approved)
OLD BUSINESS (Actions Items)			
POLICIES - All drafts can be found at: http://www.dixie.edu/humanres/polrevise.html			

<p>Policy 212 - Criminal & Other Background Checks</p>	<p>M: Becky Smith S: Addison Everett</p>	<p>APPROVED</p>	<p>The purpose of this policy is to provide for criminal and other background checks of certain prospective and existing University employees as required and regulated by applicable Federal regulations, Utah State law, and policies of the Utah State Board of Regent.</p> <p>Becky Smith said she has some concerns and had been told that concurrent enrollment faculty will all need background checks with figure printing. Becky contacted USOE for clarification but hasn't heard back from them yet. Becky told the Council that if the student has a substantial amount of alone time with a faculty member, then figure printing and background checks would be required. Becky went on to tell the Council that this semester she has 20 faculty that have 1 or 2 concurrent enrollment students seated in their classrooms. That means that they would all be subject to background checks and fingerprinting. Bill indicated the policy refers to and will only be done as required by federal, state, and regent policy</p> <p>MOTION BY BECKY SMITH, SECONDED BY ADDISON EVERETT, TO APPROVE POLICY 212 – CRIMINAL & OTHER BACKGROUND CHECKS, AS PRESENTED. (Action: Approved)</p>
<p>Policy 524 - Faculty Senate Constitution & Bylaws</p>	<p>M: Erin O'Brien S: Becky Smith</p>	<p>APPROVED</p>	<p>MOTION BY ERIN O'BRIEN, SECONDED BY BECKY SMITH, TO APPROVE POLICY 524 – FACULTY SENATE CONSTITUTION & BYLAWS, AS PRESENTED. AT THE REQUEST OF ERIN O'BRIAN, FACULTY SENATE PRESIDENT ELECT, THIS POLICY IS NOT TO PROCEED ANY FURTHER THROUGH THE APPROVAL PROCESS UNTIL ERIN CONFIRMS THAT THE FACULTY SENATE HAS OFFICIALLY APPROVED THIS POLICY. (Action: Approved)</p>
<p>Policy 3-4 - Faculty Rights & Responsibilities</p>	<p>M: Erin O'Brien S: Becky Smith</p>	<p>TABLED</p>	<p>MOTION BY ERIN O'BRIEN, SECONDED BY BECKY SMITH, TO TABLE POLICY 3-4 – FACULTY RIGHTS &</p>

			<p>RESPONSIBILITIES. (Action: Approved) Under the Faculty Rights part of the policy are the following areas:</p> <ol style="list-style-type: none"> 1. Academic Freedom 2. Faculty Rights 3. Faculty Staffing Advisory Committee 4. Authority of the Faculty Senate <p>Under the Faculty Responsibilities of the policy are the following areas.</p> <ol style="list-style-type: none"> 1. Duties 2. Professional Responsibilities/Standard of Conduct 3. Conflicts of Interest 4. Dual-Role Relationships <p>The Faculty Handbook is also housed within this policy.</p>
Policy 5-23 - Student Accommodations	M: Brenda Sabey S: Becky Smith	APPROVED	MOTION BY BRENDA SABEY, SECONDED BY BECKY SMITH, TO APPROVE POLICY 5-23 – STUDENT ACCOMMODATIONS, AS PRESENTED. (Action: Approved)
Deleted Policies	M: David Wade S: Addison Everett	ALL APPROVED	MOTION BY DAVID WADE, SECONDED BY ADDISON EVERETT, TO APPROVE THE DELETION OF THE FOLLOWING: Policy 5-5 Counseling Policy 5-10 Student Health Program Policy 5-12 Financial Assistance (to be replaced by official handbook requiring AC or UC approval) Policy - 5-28 Housing (to be replaced by official handbook requiring AC or UC approval) (Action Approved)
THREE-YEAR PROGRAM REVIEWS			
Psychology	M: David Wade S: Rich Paustenbaugh	APPROVED	Psychology is a program within the Department of Social and Behavioral Sciences and the School of Humanities. The Psychology Program was approved by the Board of Regents

			<p>on January 15th, 2010, and implemented immediately thereafter. This is the first review of the Psychology Program and includes the academic years of 2009-2010 through 2012-2013.</p> <p>MOTION BY DAVID WADE, SECONDED BY RICH PAUSTENBAUGH, TO APPROVE THE PSYCHOLOGY THREE-YEAR PROGRAM REVIEW, AS PRESENTED. (Action: Approved)</p>
Operations Management	M: David Wade S: Kyle Wells	APPROVED	<p>MOTION BY DAVID WADE, SECONDED BY KYLE WELLS, TO APPROVE THE OPERATIONS MANAGEMENT, ASSOCIATE OF APPLIED SCIENCE DEGREE, AS PROPOSED. (Action: Approved)</p>
PROGRAM PROPOSALS			
<ul style="list-style-type: none"> BS Exercise Science 	M: David Wade S: Addison Everett	APPROVED	<p>MOTION BY DAVID WADE, SECONDED BY ADDISON EVERETT, TO APPROVE AS PRESENTED, THE PROPOSED BS EXERCISE SCIENCE PROGRAM. (Action: Approved)</p>
<ul style="list-style-type: none"> Integrated Studies ASL Interpreter Emphasis 	M: David Wade S: Addison Everett	APPROVED	<p>MOTION BY DAVID WADE, SECONDED BY ADDISON EVERETT, TO APPROVE AS WRITTEN, THE PROPOSED INTEGRATED STUDIES ASL INTERPRETER EMPHASIS. (Action: Approved)</p>
<ul style="list-style-type: none"> Social Justice Minor 	M: David Wade S: Addison Everett	APPROVED	<p>MOTION BY RICH PAUSTENBAUGH, SECONDED BY ADDISON EVERETT, TO APPROVE AS WRITTEN, THE PROPOSED SOCIAL JUSTICE MINOR. (Action: Approved)</p>
NEW BUSINESS (Information Items)			
Change in Purge and Tuition Refund Dates	M: Rich Paustenbaugh S: Addison Everett	APPROVED	<p>MOTION BY RICH PAUSTENBAUGH, SECONDED BY ADDISON EVERETT, TO SUSPEND THE RULE AND MOVE THE CHANGE IN PURGE AND TUITION REFUND DATES FORWARD FOR A VOTE. (Action: Approved)</p>

	M: Brenda Sabey S: David Wade	APPROVED	MOTION BY BRENDA SABEY, SECONDED BY DAVID WADE, TO APPROVE THE FOLLOWING PROPOSED CHANGES TO THE TUITION DEADLINES AND PURGE DATES, WITH THE ADDITION OF AFTER THE PURGE DATE; TUITION WILL BE DUE UPON REGISTRATION. (Action: Approved)
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PROPOSED CHANGES - TUITION DEADLINES & PURGE DATE (3/5/2015)

Comparison with other USHE institutions:

SCHOOL	CLASSES BEGIN	TUITION DEADLINE	PURGE DATE	TUITION REFUND PERIOD
DSU	8/24	9/15	9/15	100% until end of 3 rd week
U of U	8/20	9/8	9/8	Thru 2 nd week – 100%, then ZERO
USU	8/31	8/19	8/20	Thru 2 nd week – 100%, then 50% until end of 3 rd week
UVU	8/24	8/12	8/12	Thru 2 nd week – 100%, then ZERO.
SUU	8/24	8/24	8/24	Thru 2 nd week – 100%, then 50% until the end of 3 rd week
Weber	8/31	8/28	NA	1 st week – 100%, 2 nd week – 90%, 3 rd week – 80%, then 0
SLCC	8/26	9/9	NA	100% until end of 3 rd week

Proposed Changes:

1. Drop students for non-payment one week prior to 1st day of classes.
2. Change 100% refund period to end of 2nd week of classes.

Specific Dates for Fall 2015

- August 17th (Mon) - Tuition deadline (online payments due by 11:59 pm, MT)
- August 17th (Mon) - Classes will be dropped only one time for nonpayment
- August 24th (Mon) - First day of classes
- September 1st (Tues) - \$50 late registration fee
- September 8th (Tues) - Last day for 100% refund of tuition
- September 15th (Wed) - Last day for 50% refund of tuition

Rationale:

- Moving the purge date will impact student retention and course availability. Purging with these dates in Fall 2013 may have resulted in a 2% increase in freshman retention; 42% of students purged did not re-enroll (209 students).
- Moving the tuition deadline may motivate students to more quickly choose their class schedule, which also impacts course availability.
- Changing these dates puts DSU more in line with the other USHE higher education institutions.

PROGRAMS – Will come forward for approval at the next Academic Council Meeting			
Integrated Studies Humanities Emphasis			DSU is requesting approval to offer an Integrated Studies emphasis in Humanities, effective Fall 2015, or the first full semester after approval. This emphasis will require foundational and elective courses from existing courses. It will require a total of 18 credits
Spanish Secondary Education with SET Emphasis			We are requesting a secondary education licensure emphasis to accompany the existing Spanish Degree. This emphasis simplifies the process for students who seek licensure to teach Spanish in public schools to complete their degree and secondary education licensure requirements. The curriculum is already in place in the Spanish major to accommodate this emphasis.
STEM Education Endorsement			DSU's Department of Education is requesting approval to offer the Science, Technology, Engineering, and Mathematics (STEM) Education Endorsement starting fall semester 2015. DSU in partnership with Washington County School District (WCSD) was awarded a \$130,000 grant from the Utah STEM Action Center in partnership with the Utah State Office of Education (USOE) to offer this six-course STEM Education Endorsement to a cohort of Kindergarten thru 8 th grade in-service teachers over a 2-year initial implementation process. This grant will cover all tuition and fees for the initial cohort of 25 participants. The DSU STEM Education Endorsement will enable practicing teachers to enhance their content knowledge, practice, and pedagogy in STEM education. We are committed to developing a cohort of educators that possess the skills and abilities to provide STEM education leadership in southern Utah.
THREE-YEAR FOLLOW-UP REPORTS			
Mathematics and Mathematics Education			Dixie State has as a mission to offer baccalaureate programs "in core or foundational areas consistent with four-year colleges". As one of the disciplines most profoundly instrumental to the development of skills in quantitative reasoning, logic, analysis, and critical thinking, widely recognized skills at the heart of education, degrees in mathematics are consistent with this mission. Our robust mathematics program is also essential in preparing students in programs such as nursing and allied health careers,

			business, accounting and finance, and computer science and information technology. The Math Department strives for excellence in training students in these areas so vitally important to the economic health of the community
Criminal Justice Program			Criminal Justice is a program within the Department of Social and Behavioral Sciences. Students may pursue an Associates of Science in Criminal Justice or a Bachelor of Arts or Bachelor of Science in Criminal Justice with an emphasis in Criminology or Digital Forensics. Students may also obtain a Criminal Justice emphasis in the Interdisciplinary Arts and Sciences program. A Certificate in Digital Forensics is also available. Minors in Criminology and Digital Forensics were approved in September of 2014.
PROPOSED ADDITIONS/CHANGES TO THE APPROVED CLEP CREDIT LIST	M: Brenda Sabey S: Addison Everett	APPROVED	MOTION BY BRENDA SABEY, SECONDED BY ADDISON, TO SUSPEND THE RULE AND MOVE THE PROPOSED ADDITIONS/CHANGES TO THE APPROVED CLEP AND AP CREDIT LIST FORWARD FOR A VOTE. (Action: Approved)
	M: David Wade S: Addison Everett	APPROVED	MOTION BY DAVID WADE, SECONDED BY ADDISON EVERETT, TO APPROVE THE ADDITIONS TO THE FOLLOWING CLEP AND AP CREDIT LISTS. (Action: Approved)

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CLEP EXAM	DSU CLEP SCORE	DSU COURSE	CR	SUU CLEP SCORE	SUU COURSE	CR	UVU CLEP SCORE	UVU COURSE	CR	USU CLEP SCORE	USU COURSE	CR	WSU CLEP SCORE	WSU COURSE
AMERICAN GOVERNMENT	50+	POLS 1100 (AI)	3	50+	POLS 1100	3	50+	POLS 1100	3.0	60+	(BAI)	3	50-80	POLS1100 AI
ANALYZING & INTERPRETING LITERATURE (w/essay)	50+	ENGL 2200 (HU)	3	50+	HU 1010	3	50+	ENGL 2200	3.0	52+	ENGL 2200	3		

BIOLOGY	50+	BIOL 1010 (LS)	3	50+	BIOL 1010	3	50+	BIOL 1010 BIOL 1900	6	50+	BIOL 1010	3	50-80	ELEC 1XXX LS	3
CALCULUS	50+	MATH 1030 (MA)	3	50+	MATH 1210	4	50+	QL 1900	3	50+	(QL)	3	50-80	MATH 1XXX QL	3
CHEMISTRY	50+	CHEM 1010 (PS)	3	50+	CHEM 1010	3	50+	CHEM 1010 CHEM 1900	6				50-80	CHEM 1010 PS	3
COLLEGE ALGEBRA	50+	MATH 1030 (MA)	3	50+	MATH 1050	4	50+	QL 1900	3	50+	(QL)	3	50-80	MATH 1XXX QL	3
COLLEGE COMPOSTION	50+	ENGL 1010	3	50+	ENGL 1010		50+	ENGL 1010	3	50+	(CL1)	3	50-80	ENGL 1010 EN	3
FINANCIAL ACCOUNTING	50+	ACCT 2010	3				50+	ACC 2010	3				50-80	ACTG 2010	3
HISTORY OF THE US TO 1877	50+	HIST 2700 (SS) (or w/HIST 2710=AI)	3				50+	HIST 2700	3	50+	HIST 2700	3	50-80	HIST 2700	3
HISTORY OF THE US		HIST 2710 (SS) (or w/HIST													

1865 TO PRESENT	50+	2700=AI)	3				50+	HIST 2700		50+	HIST 2710	3	50-80	HIST 2710	3
HUMAN GROWTH & DEVELOPMENT	50+	FCS 150E or PSY 110E (SS)	3				50+	PSY 1100	3	53+	PSY 1100	3	50-80	CHF 1500 SS	3
HUMANITIES	50+	ART 1010 + HUM 101E (FA +HU)	6							50+	ELECTIVE	3	50-80	ELEC 1XXXX HU ELEX 1XXX CA	6
INTRODUCTORY PSYCHOLOGY	50+	PSY 1010 (SS)	3	50+	PSY 1010	3	50+	PSY 1010	3	55+	PSY 1010	3	50-80	PSY 1010 SS	3
INTRODUCTORY SOCIOLOGY	50+	SOC 101E (SS)	3	50+	SOC 1010	3	50+	SOC 1010	3	55+	SOC 1010	3	50-80	SOC 1010 SS/DV	3

PROPOSED ADDITIONS/CHANGES TO THE APPROVED AP CREDIT LIST

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AP EXAM	DSU AP SCORE	DSU COURSE	CR	SUU AP SCORE	SUU COURSE	CR	UVU AP SCORE	UVU COURSE	CR	USU AP SCORE	USU COURSE	CR	WSU AP SCORE	WSU COURSE
Art History	3-4	ARTH 271E or ARTH 272E	3	3-4	6 EC	6	3-5	ART 1010 + ARTH 2710 + 2720	8	3-4	ARTH 2710 OR ARTH 2720 + 3 ELEC	6	3-5	ART 1030 + 1XXX
	5	ARTH 271E and	6	5	ART 1010 + ARTH 2700	6				5	ARTH 2710 + 2720	6		

		ARTH 272E												
Biology	3 4-5	BIOL 1010/15 BIOL 1610/15	4 5	3-5	BIOL 1010 + 3 ELEC	6	3-5	BIOL 1010 + 1015	4	3-5	3 (BLS) CREDITS + 3 ELEC	6	3-5	LS ELEC+ ELEC
Calculus AB	3 4-5	MATH 1065 + 1 ELEC MATH 1210 + 1 ELEC	6 6	3-5	MATH 1210 + 2 ELEC	6	3 4-5	MM 1900 + 3 ELEC MATH 1210 + EL 1900	6 6	3 4-5	3 (QL) CREDITS + 3 ELEC MATH 1210 + 2 ELEC	6 6	3 4-5	MATH 1XXX QL + MATH 1XXX MATH 1210 QL + MATH 1XXX
Calculus BC	3 4-5	MATH 1210 + 1 ELEC MATH 1210 + MATH 1220	6 8	3-5	MATH 1210 + 1220	9	3-4 5	MATH 1210 + EL 1900 MATH 1210 + 1220	6 8	3-4 5	MATH 1210 + 2 ELEC MATH 1210 + 1220	6 8	3-4 5	MATH 1210 QL + MATH 1XXX MATH 1210 QL +MATH 1220 SI
Chemistry	3-5	CHEM 1210 + 2 ELEC	6	3-5	CHEM 1210 + 2 ELEC	6	3-5	CHEM 1110 + 1115 + 1210	8	3-4 5	CHEM 1210 + 2 ELEC OR CHEM 1110+ 2 ELEC CHEM 1210+ 1220	6 8	3-5	PS CHEM 1XXX
Chinese Language & Culture	3 4 5	CHIN 1010 + 1020 CHIN 1010 + 1020+2010 CHIN 1010 + 1020 + 2010 + 2020	8 12 16				3 4-5	CHIN 1020 + 2010 CHIN 2010 + 202G	8 8	3-5	CHIN 1010 + 1020	10	3 4-5	CHNS 1010 + 1020 + 2010 CHNS 1010 +1020 +2010 +2020 HU + 2030
Computer Science A	3-4 5	CS 1400 CS 1400 + CS 1410	3 6	3-5	CSIS 1410	3	3-5	CS 1900 (CS ELEC.)	3	3-5	3 ELEC	3	3-5	CS 1023
English Language	3-5	ENGL 1010 + 3 ELEC	6	3-5	ENGL 1010 + 3 ELEC	6	3-5	ENGL 1010 + EL 1900 (GEN. ELECT.)	6	3-5	3 (CL1) CREDITS + 3 ELEC	6	3-5	ENGL 1010 ELEC + ENGL 1XXX

English Literature	3-5	ENGL 1010 + ENGL 2200	6	3 4-5	ENGL 1010 + 3 ELEC ENGL 1010 + 2200	6 6	3-5	ENGL 1010 + 2200	6	3-5	3 (BHU) CREDITS + 3 (CL1) CREDITS	6	3-5	ENGL EN1010 + HU/DV 2200	
Environmental Science	3-5	ENVS 101E	3	3-5	3 ELEC	3	3-5	BIOL 2500	3	3-5	3 (BLS) CREDITS	3	3-5	BTNY 1XXX LS	
European History	3-5	HIST 1100 + HIST 1110	6	3-5	HIST 1100 + HIST 1110	6	3-5	HIST 151G + 1900 (HIST ELECT.)	6	3-5	HIST 1110 + 3 ELEC	6	3-5	HIST 1XXX	
French Language	3 4 5	FREN 1010 + 1020 FREN 1010 + 1020+2010 FREN 1010 + 1020 + 2010 + 2020	8 12 16	3-5	FREN 1010 + 1020	8	3 4-5	FREN 1020 + 2010 FREN 2010 + 202G	8 8	3-5	FREN 1010 + 1020	8	3 4-5	FRCH 1010 +1020 + 2010 FRCH 1010 + 1020 + 2010 + 2020 HU/FL + 2030	
Adjourned: 4:45 P.M.					M: Becky Smith S: Brenda Sabey			APPROVED	MOVED TO ADJOURN						