# Academic Council Minutes

**February 5, 2015**  
**3:00 P.M.**  
**South Administration Conference Room**

**Chair:** Bill Christensen  
**Present:** Debra Bryant, Will Craver, Mo Eckroth, Addison Everett, Jeff Jarvis, Erin O’Brien, Mike Olsen, Rich Paustenbaugh, JD Robertson, Brenda Sabey, Becky Smith, Nate Staheli, Julie Stender, David Wade, Kyle Wells, Secretary – Sheila Bastian  
**Absent:** Andrea Brown, Carole Grady, Assunta Hardy, Carlene Holm, Dana Kelvington, Frank Lojko, Eric Pedersen, David Roos

## AGENDA ITEMS

<table>
<thead>
<tr>
<th>AGENDA ITEMS</th>
<th>MOTIONS</th>
<th>VOTE RESULTS</th>
<th>ACTION/DISCUSSION</th>
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| Academic Council Minutes  
(December 2, 2014) | M: Becky Smith  
S: Will Craver | APPROVED | MOTION BY BECKY SMITH, SECONDED BY WILL CRAVER, TO APPROVE THE MINUTES OF THE ACADEMIC COUNCIL MEETING HELD ON DECEMBER 2, 2014, AS WRITTEN. (Action: Approved) |
| Ratification – Email Vote Approved  
(January 16, 2015) | M: Brenda Sabey  
S: Jeff Jarvis | APPROVED | On January 14, 2015, Academic Council Members were asked to review the following proposal and respond with a “yes, I approve”, or “no, I do not approve” email vote:  
DSU is requesting that the Physical Education, Health, and Recreation program in the Department of Family and Consumer Science, School of Education become the Department of Health and Human Performance, School of Health Sciences. (Action: Approved) |
| University Curriculum Committee Minutes  
(January 27, 2015) | M: David Wade  
S: Becky Smith | APPROVED | MOTION BY DAVID WADE, SECONDED BY BECKY SMITH, TO APPROVE THE CURRICULUM COURSES FROM THE UNIVERSITY CURRICULUM COMMITTEE MEETING HELD ON JANUARY 27, 2015, AS PRESENTED. (Action: Approved) |
**OLD BUSINESS (Actions Items)**

<table>
<thead>
<tr>
<th>Issue</th>
<th>Description</th>
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<tbody>
<tr>
<td>Evenly Distributed Block Dates Each Summer</td>
<td>Brenda Sabey expressed concern about block courses during the summer. Brenda said the first block doesn’t end before the second block begins. Julie Stender explained to the Council that there has never been first or second blocks during the summer. Courses start at different times and sometimes they overlap making it impossible for rooms to be available for other courses. Bill Christensen told the Council that he would talk to Student Services about this issue and have them bring a proposal forward to the Council for approval.</td>
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**NEW BUSINESS**

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<tr>
<th>Policies – All drafts can be found at: <a href="http://www.dixie.edu/humanres/polrevise.html">http://www.dixie.edu/humanres/polrevise.html</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Policy 212 - Criminal &amp; Other Background Checks</td>
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<tr>
<td>Policy 524 - Faculty Senate Constitution &amp; Bylaws</td>
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<tr>
<td>Addendum 1 – Faculty Representation on University Committees</td>
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<tr>
<td>Policy 3-4 - Faculty Rights &amp; Responsibilities</td>
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### Policy 3-8 - Faculty Evaluation

The Faculty Evaluation policy states what is expected of faculty. Once a year a role statement is developed by each faculty member it establishes general parameters and principles. The role statement is designed to facilitate communication between a faculty member and our academic administrators. The faculty evaluation system consists of four mandatory types of evaluations conducted at regular intervals:

- Student Evaluation of Instruction
- Supervisor Evaluations of Faculty, to include Evaluation of Teaching ("classroom visit") as required
- Faculty Peer Evaluations
- Faculty Self-Evaluations

### Policy 5-23 - Student Accommodations

Outlines policy regarding and some procedures for implementing three types of student accommodations: schedule, content, and disability. Three types of schedule accommodations are included: observance of religious holiday, participation in University activity or event, and attendance at required military activity.

### Policy 5-33A - Academic Integrity

This academic policy is being removed from the Student Code and will become a standalone policy. Academic Integrity is comprised of six fundamental core values: honesty, trust, fairness, respect,
Responsibility, and courage. In addition, "Academic dishonesty is a serious offense and undermines the bonds of trust and honesty between members of the community and defrauds those who may eventually depend upon our knowledge and integrity.

### Revised Policy Draft

**Policy 5-14 - Student Records**

Martha asked the Council to review and come prepared to take action at our next Academic Council Meeting.

### Deleted Policies

| Policy 5-5 - Counseling  
| Policy 5-10 - Student Health Program  
| Policy 5-12 - Financial Assistance (to be replaced by official handbook requiring AC or UC approval)  
| Policy - 5-28 Housing (to be replaced by official handbook requiring AC or UC approval) |

The policies listed to the left have been posted for deletion.

### Three-year Program Reviews

**Psychology**

Psychology is a program within the Department of Social and Behavioral Sciences and the School of Humanities. The Psychology Program was approved by the Board of Regents on January 15th, 2010, and implemented immediately thereafter. This is the first review of the Psychology Program and includes the academic years of 2009-2010 through 2012-2013.

**Operations Management**

The Dixie State University (DSU) Associate of Applied Science Degree in Operations Management (AAS OM) is designed to provide students with a strong applied foundation in the management of activities and processes directly associated with the conversion of inputs (materials, labor, and energy) into outputs (good and services) in a value-added fashion. The most unique feature of DSU’s program is the career ladder approach to education and training that is specifically designed to prepare non-management employees for supervisory and management positions. The degree is in
response to expressed need and demand of local manufacturers and other industries, K-12 educators, the Dixie Applied Technology College (DXATC), the Department of Workforce Services, and the community, including those responsible for encouraging economic development.

| Adjourned: 4:30 p.m. | M: Becky Smith  
S: Brenda Sabey | APPROVED | MOVED TO ADJOURN |