# Academic Council Minutes

**April 1, 2014**  
**3:00 p.m.**  
**South Administration Conference Room**

**Chair:** Bill Christensen  
**Present:** *Andrea Brown, Debra Bryant, Robert Carlson, Mo Eckroth, Carole Grady, Don Hinton, Frank Lojko, Pam Montrallo, *Mike Olsen, *JD Robertson, Brenda Sabey, Daphne Selbert, Becky Smith, Nate Staheli, *Julie Stender, David Wade, D’Andre Mathews (student rep) Secretary – Sheila Bastian

**Absent:** Brent Hanson, *Assunta Hardy, *Carlene Holm, *Dana Kelvington, Philip Lee, Eric Pedersen, David Roos

**Visitor:** Sharon Lee

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| Academic Council Minutes  
(March 18, 2014) | M: Don Hinton  
S: Daphne Selbert | APPROVED | MOTION BY DON HINTON, SECONDED BY DAPHNE SELBERT, TO APPROVE THE MINUTES OF THE ACADEMIC COUNCIL MEETING HELD ON MARCH 18, 2014, AS WRITTEN. |
| 2014 Valedictorian, Student Speaker, and Honor Graduates | M: Becky Smith  
S: Carole Grady | APPROVED | MOTION BY BECKY SMITH, SECONDED BY CAROLE GRADY, TO APPROVE THE FOLLOWING:  
2014 Valedictorian, Marjorie A. Eno, Representing the Bachelor Graduates  
2014 Student Speaker, Nijat Aliyev, Representing the Associate Graduates  
2014 Honor Graduates (as listed in the program) |

**OLD BUSINESS (Action Items)**

| Ratifying Policies  
3-7 Faculty Reviews 2/26/2014 | M: Carole Grady  
S: Don Hinton | APPROVED | MOTION BY CAROLE GRADY, SECONDED BY DON HINTON, AMENDED BY DON HINTON, SECONDED BY BRENTA SABEY, TO APPROVE POLICY 3-7 FACULTY REVIEWS, AS FOLLOWS:  
Section II. Reviews – Second line – Changed to read:  
A. Portfolio.  
All faculty members will compile a portfolio documentation of their teaching excellence, service, and scholarship, research, AND/OR creative endeavors while at DSU. |
### 3-18 Faculty Salaries 3/17/2014

M: Robert Carlson  
S: David Wade  
M: Robert Carlson  
S: Brent Hanson  

- APPROVED  
- APPROVED

**MOTION BY ROBERT CARLSON, SECONDED BY DAVID WADE, TO APPROVE POLICY 3-18 FACULTY SALARIES, AS REVISED.**

**AMENDMENT BY ROBERT CARLSON, SECONDED BY BRENT HANSON, REMOVING THE FOLLOWING:**

- VI. Salary Equity & Overload  
  - A. Faculty salaries will remain at a level not less than 90% of market equity benchmarks based on rank and discipline, insofar as budgetary restrictions allow.

### Programs Approved by ICC

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| Faculty Center for Teaching & Learning Excellence | APPROVED                | AMENDMENT BY DON HINTON, SECONDED BY DAVID WADE, TO REMOVE FROM SECTION THREE, UNDER PERSONNEL THE FOLLOWING:  
  - (2) Two full-time instructional technologists will report directly to the Center Director. These positions are funded through student fees assessed on all online courses.  
  - Chart in Section IV: Finances – Remove:  
    - 2x Instructional Technologists  
    - These positions will be fully funded through student fees assessed on all online courses. |
| Minimal "buffet" updates to Communication Emphases | APPROVED                | MOTION BY DAVID WADE, SECONDED BY DON HINTON, TO APPROVE THE MINIMAL "BUFFET" UPDATES TO THE COMMUNICATION EMPHASES, AS PROPOSED. |
| Modification of eMarketing Certificate       | APPROVED                | MOTION BY DAVID WADE, SECONDED BY BECKY SMITH, TO APPROVE THE MODIFICATION OF THE EMARKETING CERTIFICATE, AS PROPOSED.  
  - The eMarketing Certificate modification will be on the Board of Regents consent calendar and then sent to NWCCU for their approval. |
| BS Health Information Management             | APPROVED                | MOTION BY CAROLE GRADY, SECONDED BY DON HINTON, TO APPROVE THE BS HEALTH INFORMATION MANAGEMENT PROPOSAL, AS PRESENTED.  
  - Carole Grady told the Council that IHC is going to support this program |

Academic Council – April 1, 2014  
[*]ex officio members
with grant money they have received and based on their need to hire people. Also, Weber State University received a $1.5 million dollar grant for their Health Information Management program and has indicated they will be willing to share some of their grant money for our program. Carole said we are going to partner with the DXATC seeking approval for a 900-hour program that will integrate with our AAS degree.

### AAS Health Information Management

**M: Frank Lojko**<br>**S: Becky Smith**

**APPROVED**

**MOTION BY FRANK LOJKO, SECONDED BY BECKY SMITH, TO APPROVE THE AAS HEALTH INFORMATION MANAGEMENT PROPOSAL, AS WRITTEN.**

### Digital Forensics Minor

**M: Don Hinton**<br>**S: David Wade**

**APPROVED**

**MOTION BY DON HINTON, SECONDED BY BECKY SMITH, TO APPROVE THE PROPOSED DIGITAL FORENSICS MINOR, AS WRITTEN.**

Debra Bryant informed the Council that others from outside of the department will be able to take this course and that’s the value of the minor.

### Criminology Minor

**M: Don Hinton**<br>**S: David Wade**

**APPROVED**

**MOTION BY DON HINTON, SECONDED BY DAVID WADE, TO APPROVE THE PROPOSED CRIMINOLOGY MINOR.**

### BS Chemistry

**M: Carole Grady**<br>**S: Don Hinton**

**APPROVED**

**MOTION BY CAROLE GRADY, SECONDED BY DON HINTON, TO APPROVE THE BACHELOR OF SCIENCE IN CHEMISTRY PROPOSAL.**

### Colorado Plateau Field Institute

**M: David Wade**<br>**S: Don Hinton**

**APPROVED**

**MOTION BY DAVID WADE, SECONDED BY DON HINTON, TO APPROVE THE COLORADO PLATEAU FIELD INSTITUTE PROPOSAL.**

### Minimal “buffet” updates to degrees

**M: Don Hinton**<br>**S: Robert Carlson**

**APPROVED**

**MOTION BY DON HINTON, SECONDED BY ROBERT CARLSON, TO APPROVE THE FOLLOWING TWO UPDATED DEGREES:**

- BS Computer Information Technology (CIT)
- BS Computer Science (CS)

### New Emphases

**M: David Wade**<br>**S: Don Hinton**

**APPROVED**

**MOTION BY DAVID WADE, SECONDED BY DON HINTON, TO APPROVE ALL FOUR NEW EMPHASES WHICH INCLUDE:**

- CIT w/ Digital Design
- Integrated Studies w/ Digital Design
- CIT w/ Web Design & Development
- Integrated Studies w/ Web Design & Development
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| Rename Emphases                            | M: Don Hinton S: David Wade                        | APPROVED        | MOTION BY DON HINTON, SECONDED BY DAVID WADE, TO APPROVE RENAMING THE FOLLOWING TWO EMPHASES:  
|                                            |                                                    |                 | • CIT w/ Software Development - Renamed from Computer Science  
|                                            |                                                    |                 | • Integrated Studies w/ Software Development - Renamed from Computer Science |
| Restructure of Emphases                    | M: Debra Bryant S: David Wade                      | APPROVED        | MOTION BY DEBRA BRYANT, SECONDED BY DAVID WADE, TO APPROVE RESTRUCTURING THE FOLLOWING TWO EMPHASES:  
|                                            |                                                    |                 | • CIT w/ Information Technology. Add two new courses  
|                                            |                                                    |                 | • Integrated Studies w/ Information Technology. Add two new courses |
| Discontinue Emphases                       | M: Carole Grady S: David Wade                      | APPROVED        | MOTION BY CAROLE GRADY, SECONDED BY DAVID WADE TO DISCONTINUE THE FOLLOWING EMPHASES:  
|                                            |                                                    |                 | • CIT w/ Information Technology. Add two new courses  
|                                            |                                                    |                 | • Integrated Studies w/ Information Technology. Add two new courses |
| Art Minor                                  | M: Don Hinton S: David Wade                        | TABLED          | MOTION BY DON HINTON, SECONDED BY DAVID WADE, TO TABLE THE ART MINOR UNTIL FURTHER INFORMATION CAN BE OBTAINED. |
| Art History Minor                          | M: Robert Carlson S: David Wade                    | APPROVED        | MOTION BY ROBERT CARLSON, SECONDED BY DAVID WADE, TO APPROVE THE ART HISTORY MINOR, AS PRESENTED TO THE COUNCIL. |
| Theatre Minor                              | M: Carole Grady S: David Wade                      | APPROVED        | MOTION BY CAROLE GRADY, SECONDED BY DAVID WADE, TO APPROVE THE THEATRE MINOR. |
| Fine Arts Department Restructure           | M: Don Hinton S: Becky Smith                       | APPROVED        | MOTION BY DON HINTON, SECONDED BY BECKY SMITH, TO APPROVE DIVIDING THE FINE ARTS DEPARTMENT INTO TWO DEPARTMENTS, THE DEPARTMENT OF ART AND THE DEPARTMENT OF THEATRE AND DANCE. |
| Humanities School Degree Buffet Lists      | M: Don Hinton S: Becky Smith                       | APPROVED        | Don said the following course will be included in the “Buffet” list of elective courses available in the English BA/BS degree Creative Writing Emphasis:  
|                                            |                                                    |                 | ENGL 4140  Advanced Fiction Technique  
|                                            |                                                    |                 | Don also reviewed the following courses that will be included in the “Buffet” list of elective courses available in both the History BA/BS degree and the Integrated Studies BA/BS degree History Emphasis:  
|                                            |                                                    |                 | • HIST 3010  Special Topics in History:  
|                                            |                                                    |                 | • HIST 3150  Russian History 1860 - 1924  
|                                            |                                                    |                 | • HIST 3160  Russian History 1924 - Present  
<p>|                                            |                                                    |                 | • HIST 4800R  Independent Study |</p>
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<td>Faculty Handbook Policy Wording Change</td>
<td>M: Don Hinton S: Becky Smith</td>
<td>APPROVED</td>
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<td>Don Hinton asked the Council to consider changing the following statement as follows:</td>
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<td>• The instructor <strong>MAY</strong> drop a student from class if the student fails to attend the first class meeting.</td>
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<td>• The instructor <strong>SHOULD MUST</strong> drop a student from class if the student fails to attend any class during the first two weeks of the semester. Ultimately, it is the students’ responsibility to maintain accurate course enrollments, but instructors should be vigilant. (For more details, see the Registration Policy 5.3 (available at <a href="http://www.dixie.edu/humanres/polstu.html">www.dixie.edu/humanres/polstu.html</a> ).)</td>
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<td>JD Robertson and Julie Stender will take this statement, reword it, and include something about online courses</td>
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<td>Priority Registration for Student Athletes</td>
<td>M. Don Hinton S: David Wade</td>
<td>APPROVED</td>
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<td>MOTION BY DON HINTON, SECONDED BY DAVID WADE, TO APPROVE PRIORITY REGISTRATION FOR STUDENT ATHLETES, BEGINNING SPRING 2015, AND REGISTRATION FOR FALL 2015 CLASSES.</td>
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<td>Mo Eckroth said that due to NEW NCAA legislation that was passed at this year’s convention, progress toward degree requirements has been increased. Student will be required to pass (per their major) 9 credits to be eligible to compete the following semester (instead of 6); they will also not be allowed to use banked hours. That is an increase of 6 per academic year (summer hours cannot be used for the 18 required). There will be no averaging method, just actual for the SA to pass 27 hours (instead of 24, increase of 3). We already had the 2.0 to be in good academic standing. DSU standard is higher, that SA must have 2.0 before each semester after their freshman year.</td>
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<td>Faculty Forms on the Human Resources Web Page</td>
<td>Pam Montrallo informed the Council that the Faculty Forms under Human Resources have been moved to the side bar where the Academic Council web page is located.</td>
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<td>NEW BUSINESS (Information Items)</td>
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<td>DSU Economic Development Programs</td>
<td>Debra Bryant reviewed a form that she handed out. Debra said we need to encourage economic development by assisting and supporting individuals,</td>
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businesses, and community organizations to nurture the growth of the regional economy.

May 6, 2014 Academic Council

The Council agreed that we will not hold the Academic Council meeting scheduled for May 6, 2014.

Dixieall

Bill Christensen proposed the elimination of dixieall. Robert Carlson said that faculty would perceive it as muzzling and that faculty like the dixieall which includes faculty and staff conversations. Robert feels that in opine more frivolous comments are made.

Adjourned: 5:15 pm

M: Becky Smith
S: Don Hinton

APPROVED

MOVED TO ADJOURN