

**Utah System of Higher Education
New Administrative Unit Proposal
Cover/Signature Page - Abbreviated Template**

Institution Submitting Request: Dixie State University

Proposed Effective Date¹: 01/01/2018

Institutional Board of Trustees' Approval Date:

Proposed Unit Title: Department of Dental Hygiene

Sponsoring School, College, or Division: College of Health Sciences

Sponsoring Academic Department(s) or Unit(s): Dental Hygiene

Proposed Unit Type:

<input checked="checked" type="checkbox"/>	New Administrative Unit
<input type="checkbox"/>	New Center
<input type="checkbox"/>	New Institute
<input type="checkbox"/>	New Bureau
<input type="checkbox"/>	Conditional Three-Year Approval for New Center, Institute, or Bureau

Chief Academic Officer (or Designee) Signature:

I, the Chief Academic Officer or Designee, certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Dr. Michael Lacourse DSU Provost _____ Date:

☐ I understand that checking this box constitutes my legal signature.

¹ "Proposed Effective Date" refers to date after Regent approval when new unit is operational or change to unit is published.

New Unit Description - Abbreviated Template

Section I: The Request

Dixie State University requests approval to establish Department of Dental Hygiene effective 01/01/2018. This action was approved by the institutional Board of Trustees on .

Section II: Program Proposal

Administrative Unit Description/Rationale

Present a brief description of the unit. Describe the institutional procedures used to arrive at the action being proposed. Briefly indicate why a new administrative unit or change to the unit is justified. Are similar units offered elsewhere in the USHE or the State? State how the institution and the USHE benefit from the proposed unit or unit change.

DSU requests all Health Science programs be housed in departments. The Dental Hygiene program has been functioning as a department and requests to be designated as such. Weber state University and Utah Valley University currently designate their dental hygiene programs as dental hygiene departments.

Consistency with Institutional Mission/Institutional Impact

Explain how the unit is consistent with the institution's Regents-approved mission, roles, and goals. Describe how the existing administrative structures support the proposed unit and identify new organizational structures that may be needed. What changes in faculty and staff will be required?

The proposed academic unit designation will standardize DSU with other USHE schools and create an organized and logical academic structure.

Finances

What costs or savings are anticipated with the actions proposed? What new facilities or modifications to existing facilities or equipment are needed? Describe any budgetary impact on other programs or units within the institution. If new funds are required, describe expected sources of funds.

No costs or savings will occur. This is simply a designation. The organization will continue to function as it does now.